

# Maintenance Operative/Assistant



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Overbury Enterprises is a busy and diverse set of businesses set on the southern slopes of Bredon Hill. Situated on the Worcestershire-Goucestershire border, Overbury is in the Cotswold Area of Outstanding Natural Beauty. The estate has been in the same family for 300 years and the village has a vibrant nursery and primary school, village hall, church, cricket club & a wide variety of businesses. There is a strong sense of community with many tenants and employees having had Overbury connections for generations. Overbury Enterprises manages the following businesses: environmentally focused farming, Grasshoppers Day Nursery, an 8 bed & bath luxury holiday let, wildlife conservation, co-working space and property & lease administration for around 130 houses & cottages, with further offices, farms & assorted buildings in the village of Overbury, adjacent hamlet of Conderton & the surrounding area.

## The Position

- Work with colleagues to schedule and manage small works, such as repairs and maintenance to existing installations
- Hands on broad general maintenance - rapid response to a whole host of problems from water leaks and carpentry problems to minor works like replacing light bulbs.
- Undertake investigative/diagnostic work when a problem is too advanced to be repaired in-house and provide hand over to external contractors
- Carry out cyclical pre-paint repairs, passing on to in-house joinery team when required
- Working with our private water supply, with weekly checks and maintenance to the system

## The Individual

- Self-starter who can work on their own and part of a team of seven, along with colleagues in the Estate Office
- Modern, forward thinking with a can do attitude
- Experience as a carpenter or within a joinery workshop
- Friendly, approachable and professional, able to deal with a wide range of colleagues and tenants
- IT literate, previous use of software to manage works would be an advantage
- A keen Health and Safety champion. We take this very seriously so we are looking for someone who is keen to uphold our high standards.

Please complete the application form and email it to [Jobs@OverburyEnterprises.co.uk](mailto:Jobs@OverburyEnterprises.co.uk). If you do not have direct experience, but feel you are suitable please make it clear why you will be right for the role. If you would like to discuss this further call 01386 725 111. No agencies please.

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